



Reigate & Banstead
BOROUGH COUNCIL
Banstead | Horley | Redhill | Reigate

CLUB PREMISES CERTIFICATE

Club premises certificate number

R&BBC 17/00079/LAPREC

Club details

Name of club in whose name this certificate is granted and relevant postal address of club, including Post Town, Post Code

Reigate Ex-Service and Social Club
1 Chartfield Road
Reigate
Surrey
RH2 7JZ

Telephone number 01737 242009

If different from above the postal address of club premises to which this certificate relates, if any, or if none, ordnance survey map reference or description

N/A

Telephone number N/A

Where the club premises certificate is time limited the dates

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Qualifying club activities authorised by the certificate

Dancing
Exhibition of a Film
Indoor Sporting Event
Live Music
Recorded Music
Sale of Alcohol

Times the certificate authorises the carrying out of qualifying club activities

Dancing
Wednesday 20:00 - 23:00

Exhibition of a Film

Tuesday - Thursday	19:30 - 23:00
Sunday	19:30 - 22:00

Indoor Sporting Event

Monday to Thursday	19:00 - 22:30
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Live Music

Friday and Saturday	20:00 - 23:00
Sunday	20:00 - 23:00

Recorded Music

Friday and Saturday	20:00 - 23:00
Sunday	20:00 - 23:00

Sale of Alcohol

Monday to Thursday	13:00 - 23:00
Friday to Saturday	11:00 - 23.30
Sunday	12:00 - 22:30

The opening hours of the club

Monday to Thursday	13:00 - 23:30
Friday to Saturday	11:00 - 00:00
Sunday	12:00 - 23:00

Where the certificate authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the Premises

Licence Granted : 27th February 2006

Annex 1 – Mandatory conditions

1 Premises Licence, Films permitted

The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made

- a. By the British Board of Film Classification (BBFC,) where the film has been classified by that Board, or
- b. By the Licensing Authority where no classification certificate has been granted by the BBFC, or, where the licensing authority has notified the licence holder that Section 20 (3) (b) (74 (3)(b) for clubs) of the Licensing Act 2003 applies to the film.

2 Club Licence, off sales permitted

The supply of alcohol for consumption off the premises must

1. only be made at a time when the premises are open for the purposes of supplying alcohol, in accordance with this club premises certificate, to members of the club for consumption on the premises
2. be in a sealed container
3. only be made to a member of the club in person

Annex 2 – Conditions consistent with the Operating Schedule

Admission to the club shall be confined to members and bona fide guests and controlled through a door entry system.

Signage shall be displayed at the main exit requesting members and guests to leave the club premises quietly.

When live or recorded music is played all doors and windows shall remain closed, except to allow the entrance and exit of members and their guests.

The children of bona fide members of the club who are under the age of 18 years but over the age of 14 years that hold Junior membership may visit the club unaccompanied by an adult. All other persons under the age of 18 years shall only be allowed entry to the club if accompanied by an adult.

Clear notices shall be prominently displayed at the premises confirming the challenge 25 policy and requirement for identification to be provided with respect to the sale of alcohol.

Anyone who appears to be under the age of 25 years shall be requested to provide identification. Only photographic identification shall be accepted such as passport, driving licence or citizen cards with bearing the PASS hologram. If an individual is unable to provide identification then no sale shall be made.

The Jackpot gaming machines and Lotto scratch card machines shall be located within clear sight of the bar. Signs will be displayed adjacent to the machines advising of the 18 year age restrictions with regard to playing them.

The Club shall be limited to 18 functions per calendar year between the hours of 20.00hrs and the terminal hour on any day where a licensable activity as defined under the Licensing Act 2003 takes place. This shall include both functions held for members and when the hall is hired out to non-members, and include live music events, (including those defined under The legislative reform (Entertainment Licensing) Order 2014). Functions held at other times within those permitted by the Club Certificate shall not be restricted.

No birthday parties for persons between the ages of 18 and 25 years shall be permitted.

When the Club is hired out to non-members a list of all persons attending will be supplied to the Club at least 72 hours in advance of the event. The list will include the surname, forename and where the person is 18 years old or, under their date of birth. A member of the committee will grant visiting membership to these persons for the duration of the event, (Club Rule 2.5.4.1(d)). A record of this list and details of the committee member granting temporary membership shall be retained for a period of 12 months after the event and made available on demand to police and local authority officers.

When the club is hired out to non-members a minimum of two persons, either the bar manager, or members of the committee, shall check the identity of persons attending functions against names supplied on the list. No admission shall be allowed to persons unless recorded on the list. Persons arriving after 22:00 hrs shall not be allowed entry. Persons leaving the premises after 22:00 hrs shall not be permitted to re-enter.

Any person found with alcohol on them prior to entry or suspected of being intoxicated shall not be allowed entry.

When the club is hired out to non-members the event shall not be advertised in any manner by the venue. There shall be a condition of hiring that the hirer shall not be advertise the event in any manner.

The local authority licensing department shall be notified a minimum of 10 working days prior to each event taking place.

When the Club Hall is hired out the toilets shall be checked every ½ hour and a log kept of each check. The log shall be made available for inspection on request to the Police and Local Authority Officers.

CCTV shall be installed and working at all times the club is open for club activities. The system will incorporate cameras covering each of the entrance doors, the bar, and the club general areas and will be capable of providing an image which is regarded as identification standard. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time. The system will incorporate a recording facility and any recording will be retained and stored in a suitable and secure manner for a minimum of 30 days and will be made available, subject to compliance with Data Protection legislation, to the police and local authority officers for inspection on request. The system must be able to export images to a removable means e.g. CD/DVD and have its own software enabled to allow playback/review. A committee member, or member of staff shall be trained in the use of the CCTV system. The system will display, on any recording, the correct time and date of the recording.

No seating or tables shall be permitted to be sited to the front of the club, i.e. that area facing Chartfield Road.

The covered area to the front of the main Chartfield Road entrance shall be fenced off to prevent access. A designated smoking area shall be located to the side of the building, i.e. that facing Chart Lane.

Members and their guests shall not be permitted to congregate outside of the premises other than in the designated smoking area.

Non Standard timing

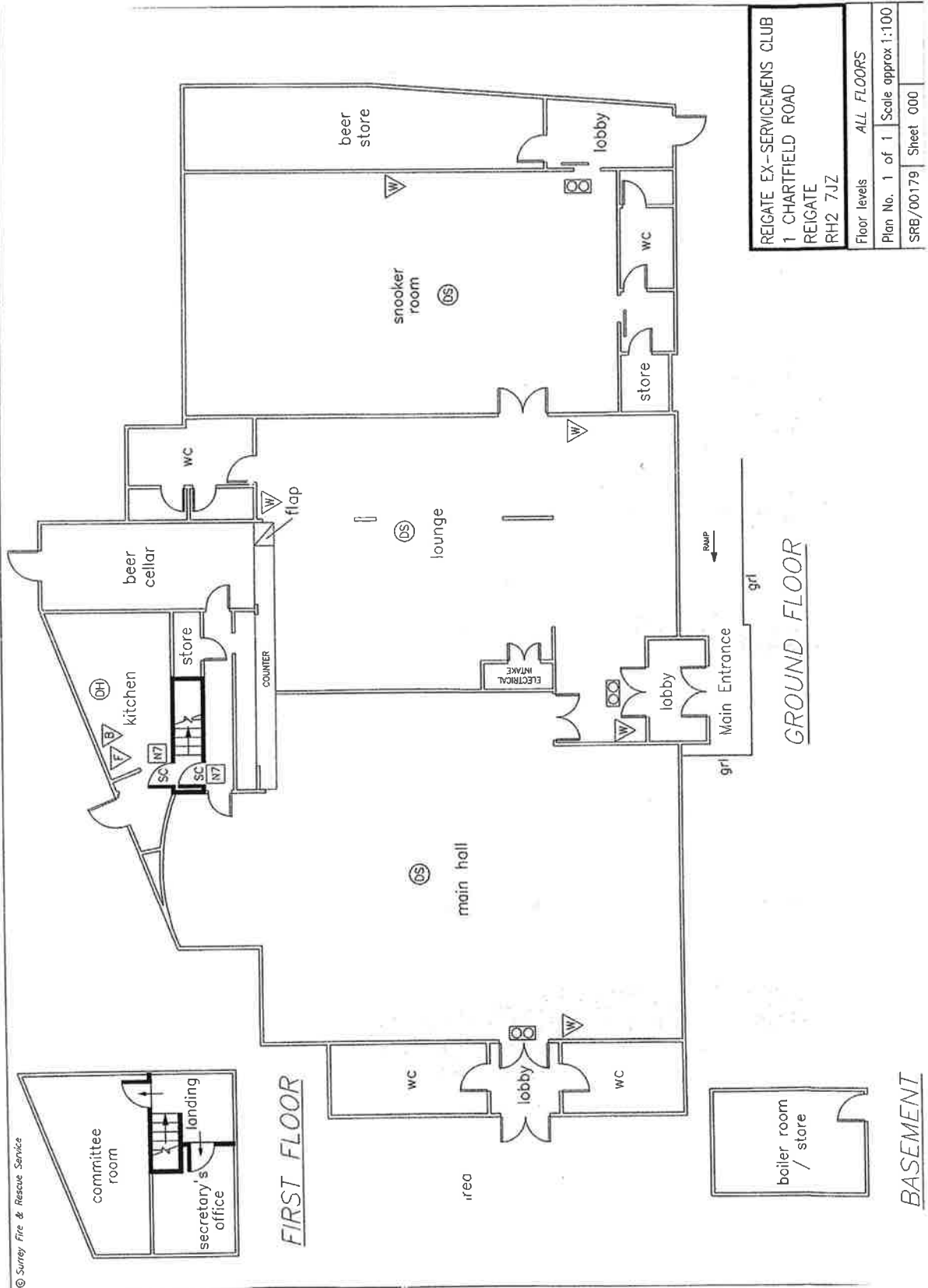
On the following days the standard times shall be altered as indicated for the sale of alcohol.

Christmas Eve	11.00 – 01.00
New Year's Eve	11.00 – 01.00

Annex 3 – Conditions attached after a hearing by the licensing authority.

N/A

Annex 4 – Plans



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REIGATE EX-SERVICEMENS CLUB	
1 CHARTFIELD ROAD	
REIGATE	
RH2 7JZ	
Floor levels	ALL FLOORS
Plan No.	1 of 1
Scale	approx 1:100
SRB/00179	Sheet 000